



BYLAWS

ARTICLE I - Name and Objectives

1. *Name.* The name of this organization shall be the Miami-Dade Branch Younger Member Group, American Society of Civil Engineers (ASCE) (hereinafter referred to as the "YMG").
2. *Objective.* The objective of the YMG shall be the advancement of the science and profession of engineering and the development of younger members in a manner consistent with the purpose of ASCE.
3. *Authority.* The activities and actions of the YMG shall be consistent with the provisions set forth in the Constitution and Bylaws of the Florida Section and the Bylaws of the Miami-Dade Branch of ASCE.

ARTICLE II – Membership

1. *Younger Members.* As used in the Bylaws of the YMG, the term "Younger Member" shall include any Associate Member, Member, or Affiliate Member of ASCE who is thirty-five (35) years of age or younger.
2. *Subscribing Members.* Only Younger Members who are current voting members in good standing of the Miami-Dade Branch shall be entitled to vote, to hold office, to serve on committees, or to represent the YMG officially.

ARTICLE III – Dues

1. *Member Dues.* There shall be no entrance fees or annual dues for the YMG.

ARTICLE IV – Management

1. *Chair.* The Miami-Dade Branch Board of Directors shall appoint a chair and a vice-chair. These persons shall be designated the YMG Chair and Vice-Chair, respectively.
2. *Vice-Chair.* The Board shall appoint a Vice-Chair. This person shall be designated the YMG Vice-Chair.
3. *President / Executive Board.* If warranted by future participation, the chairperson structure may be replaced by a President / Executive Board structure, if approved by the Miami-Dade Branch. The officers of the Executive Board shall be a President, a Vice President, a Secretary, a Treasurer, and a Past President (Chair). The Executive Board shall revise these Bylaws to reflect the amended management structure during its first year of operation in such a manner.
4. *Budget.* The YMG activities shall be based on a budget proposed by the YMG and approved by the Miami-Dade Branch Board. The YMG shall be responsible for managing its assets in conjunction with the Miami-Dade Branch Treasurer and will not maintain a separate bank account.

ARTICLE V – Duties

1. *Chair.* It shall be the duty of the Chair to coordinate and oversee all YMG activities, to preside at all meetings of the YMG, to keep the Branch informed of the YMG's activities, to represent the YMG at Branch meetings, to ensure the completion and submittal of the YMG Annual Report, and such other duties as are customary and proper for such offices. The Chair shall keep administrative and budgetary records for the YMG and report to the Branch annually. The Chair shall be a voting member of the Miami-Dade Branch Board of Directors.
2. *Vice-Chair.* The Vice-Chair shall assist the Chair in coordinating YMG activities, completing and submitting the YMG Annual Report, and keeping records for the YMG to report to the Branch annually. In the absence of the Chair it shall be the duty of the Vice-Chair to oversee YMG activities, to preside over meetings of the YMG, and to represent the YMG at Branch meetings.
3. *Terms.* The Chair and Vice-Chair shall serve one (1) year, renewable terms, commencing at the end of the Miami-Dade Branch Installation Meeting.

4. *Vacancies.* A vacancy in the office of Chair or Vice-Chair shall be filled by order of the Miami-Dade Branch Board, as necessary, and the individual so appointed shall hold office for the remainder of the unexpired term.

ARTICLE VI - Activities and Meetings

1. *General Meetings and Annual Meeting.* General Meetings shall be held at regular intervals in order to foster active participation in the YMG and to conduct the business of the YMG. The Annual Meeting shall be held on such date and at such place as the Chair shall designate, in coordination with the Miami-Dade Branch. The Chair shall distribute meeting announcements.
2. *Other Activities.* Special meetings, community services activities, field trips, and other activities of the YMG shall be held at such times and places as designated.
3. *Minimum Meetings.* A minimum of one (1) General Meeting of the YMG shall be held each year. A minimum of four (4) Community Service activities shall be coordinated by the YMG each year. A minimum of four (4) Social/Networking activities shall be coordinated by the YMG each year.
4. *Quorum.* At all membership meetings where business is transacted, five (5) Subscribing Members along with the Chair or Vice-Chair shall constitute a quorum.
5. *Parliamentary Authority.* All general meetings of the YMG shall be governed by Robert's Rules of Order, Newly Revised, except where these rules are not applicable or are inconsistent with the Bylaws of the YMG, the Miami-Dade Branch Bylaws, the Florida Section Constitution and Bylaws, or ASCE's governing documents.
6. *Participation.* The YMG does not discourage any ASCE member from participation in YMG activities, including students and previous younger members.

ARTICLE VII – Committees

1. *Task Committees.* The Chair may establish such other committees as needed. Examples of such include: outreach, social, technical, tours, PE review, etc.
2. *Limitations.* No individual may serve on more than two YMG committees concurrently except for the Chair and Vice-Chair, who will serve as ex officio members of all YMG committees.

ARTICLE VII – Administrative Provisions

1. *Earnings.* No part of the net earnings of the YMG shall inure to the benefit of any private shareholder or individual and no substantial part of the activities of the YMG shall be carrying on propaganda or otherwise attempting to influence legislation. The YMG shall not participate or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.
2. *Dissolution.* Upon dissolution of the YMG, the assets remaining after the payment of the debts of the YMG shall be distributed to the Miami-Dade Branch.

ARTICLE IX – Amendments

1. *Proposal.* An amendment to these Bylaws may be proposed by the Chair or by a written petition submitted to the Chair, containing the text of the amendment, signed by not less than five (5) Subscribing Members of the YMG. Proposed Bylaws changes shall be reviewed and approved by the Miami-Dade Branch Board and discussed with the Society's legal counsel.
2. *Process.* These Bylaws may be amended only by an affirmative vote of no less than two-thirds of the Subscribing Members present and eligible to vote at a duly constituted meeting of the YMG membership where a quorum is present, provided that written notice containing the text of the proposed amendment(s) is published to the YMG membership at least two (2) weeks in advance of the meeting; or by an affirmative mail or email ballot of no less than two-thirds the number of ballots returned.
3. *Approval.* Following any amendment of the Bylaws, the revised Bylaws shall be immediately forwarded to the Committee on Younger Members.